

# BC LANDSCAPE AWARDS OF EXCELLENCE ENTRY FORM 2020



**SUBMISSION DEADLINE: October 9, 2020 4 PM**

Complete a separate set of forms for each entry.

Read Info Package for important details: [www.landscapebc.com](http://www.landscapebc.com)

Send entry to Fanny St Hilaire - [Fst.hilaire@bclna.com](mailto:Fst.hilaire@bclna.com)

Questions? Contact Fanny St Hilaire - [Fst.hilaire@bclna.com](mailto:Fst.hilaire@bclna.com) 604-575-3500 Ext: 108

Company Name		Contact Name	
Company Address	City	Postal Code	
Telephone	Cell	Email	
<b>AWARD CO-ENTRANT (IF APPLICABLE)</b>			
Co-Entrant Company		Co-Entrant Contact	
Co-Entrant Address	Co-Entrant City	Co-Entrant Postal Code	
Co-Entrant Tel.	Co-Entrant Cell	Co-Entrant Email	
<b>ENTRY CATEGORIES: PLEASE CHECK ONLY ONE CATEGORY THAT APPLIES TO YOUR ENTRY; WHERE PROJECT DOLLAR VALUE IS LISTED, PLEASE SPECIFY THE TOTAL CONTRACT VALUE OF THE PROJECT IN QUESTION. INCOMPLETE ENTRIES WILL BE DISQUALIFIED.</b>			
Landscape Installation <b>SINGLE FAMILY RESIDENTIAL</b> <input type="checkbox"/> Less than \$5000 <input type="checkbox"/> \$5000 - \$15,000 <input type="checkbox"/> \$15,000 - \$35,000 <input type="checkbox"/> \$35,000 - \$60,000 <input type="checkbox"/> \$60,000 - \$120,000 <input type="checkbox"/> More than \$120,000	Landscape Installation <b>COMMERCIAL / INDUSTRIAL</b> <input type="checkbox"/> Less than \$25,000 <input type="checkbox"/> \$25,000 - \$100,000 <input type="checkbox"/> More than \$100,000	<input type="checkbox"/> Landscape Installation <b>MULTI-UNIT RESIDENTIAL</b>	<input type="checkbox"/> Landscape Installation <b>PUBLIC SPACE</b>
Landscape Maintenance <b>SINGLE FAMILY RESIDENTIAL</b> <input type="checkbox"/> Less than \$7,500 <input type="checkbox"/> More than \$7,500	<input type="checkbox"/> Landscape Maintenance <b>MULTI-UNIT RESIDENTIAL</b>	<input type="checkbox"/> Landscape Maintenance <b>COMMERCIAL/INDUSTRIAL</b> <input type="checkbox"/> Less than \$10,000 <input type="checkbox"/> More than \$10,000	<input type="checkbox"/> Landscape Installation <b>SMALL SPACE GARDEN</b> Any project constructed on a balcony or similar space; residential or commercial
<input type="checkbox"/> <b>UNIQUE / SPECIAL FEATURE</b> Any project where unique methods or materials are used (ex. hardscapes such as decks; native plant garden; water feature; green roof, etc.)		<input type="checkbox"/> <b>LANDSCAPE DESIGN</b> Projects do not have to be installed. If the project has been installed by someone else make sure contractors are identified and consent to the entry of this project.	
Project Name & City		<b>BCLNA MEMBERS:</b> Initial entry fee \$180 Co-entrant fee \$50 Subsequent entry fee \$120	
Initial entry fee Co-entrant fee			
Subsequent entry fee			
GST (5%)			
Total			
Cardholder Name		<b>NON-MEMBERS:</b> Initial entry fee \$450 Co-entrant fee \$100 Subsequent entry fee \$180	
Card Number			
Expiry Date	CSV		
Signature			
*There is no guarantee of a winner in each category. Winners are chosen based on a point system; if no entry achieves 85 points, no award will be granted!  <b>Only members of BCLNA are eligible to submit an entry into the National Awards of Landscape Excellence.</b>			

**CO-ENTRANT WAIVER WHEN THE DESIGNER OR INSTALLER IS NOT THE ENTRANT AND DOES NOT WISH TO CO-ENTER, THEIR PERMISSION MUST BE GIVEN TO ENTER THE PROJECT**

Designer's or Installer's name and company (if not entrant)

Designer's or Installer's telephone, cell and email

I, the undersigned designer/installer of this project, hereby authorize its entry in the BC Landscape Awards of Excellence and the National Awards of Landscape Excellence. I am waiving the option of co-entering and may not enjoy publicity should it win.

Signature:

**CLIENT CONSENT CLIENT MUST GIVE PERMISSION FOR THEIR PROJECT TO BE ENTERED IN THE PROGRAM**

Owner's name

Owner's telephone or cell number

I, the undersigned owner of this property, hereby authorize its entry in the BC Landscape Awards of Excellence and the National Awards of Landscape Excellence. I understand that photos of this landscape may be made public, but my name and address will not be published.

Yes, I would consider allowing a tour of my landscape for industry professionals.

Signature\*:

\*Scanned or digital signature is acceptable. Must be accompanied with application.

**PROJECT DESCRIPTION 100 WORD MAXIMUM. THIS WILL BE USED FOR PROMOTIONAL PURPOSES FOR WINNING PROJECTS.**

**COMPANY BIOGRAPHY 100 WORD MAXIMUM. THIS WILL BE USED FOR PROMOTIONAL PURPOSES FOR WINNING PROJECTS.**

**LANDSCAPE & MAINTENANCE QUESTIONNAIRE ONLY**  
**PLEASE DO NOT IDENTIFY YOUR COMPANY ON THIS FORM**

Project Name

Project City

Project Location (e.g. front yard, back yard)

Approximate Site Square Footage

Year Landscape was Installed or Year You Began Maintaining it:  
\_\_\_\_\_

Check All Items you Installed or Maintained

Hardscapes    Softscapes    Containers

Installation Entry  
Date Installed: \_\_\_\_\_

Maintenance Entry  
Date began maintaining: \_\_\_\_\_

***Installation projects must have been completed less than three years prior to entry deadline.***

***Maintenance projects must be more than three years old, and must have been maintained by the entrant for a minimum of one year.***

What were you specifically hired to do?

Describe any special requirements or instructions from the owner (particularly if they compromise landscape standards or best management practices):

Describe the major challenges or considerations (e.g. terrain, irrigation, pesticide bylaws, etc. that influence this project:

Explain any environmentally friendly practices utilized.

INSTALLERS Describe the plan for future maintenance.

MAINTENANCE COMPANIES Describe the extent to which residents play a part in the maintenance of the landscape.

Additional comments (not to exceed 150 words)

## DESIGN ENTRIES ONLY

### PROJECT DESCRIPTION (TO BE COMPLETED BY DESIGNERS SUBMITTING A DESIGN ENTRY)

Overall Scope	Start & Completion Dates
Hardiness Zone	Existing Site Condition
Description of Design Process	
Resolution of Challenges, etc.	
Explanation of special features: structural or specimen plantings	
Exclusions: specify existing work that was NOT part of the design (e.g. if a pond was pre-existing part of the landscape and the project was to design around the pond, indicate the pond in this section).	
Environmental responsibility measures taken	

### PROJECT TEAM RESPONSIBILITIES

If the project is installed, ensure that the designer and any others who performed work on this project are identified. List the designer, contractor and any subcontractor's involved in the development of this project.

\*Indicate name, title, business name and in one statement, their role in the project.

### LANDSCAPE PLANS CHECKLIST. INCLUDE ALL WITH APPLICATION.

- A full set of design plans to scale
- Plans and drawings must be converted to a .PDF file. Include the following:
  - Title block showing client name, site address, scale, north arrow, and date
  - Grading and drainage (existing and proposed)
  - Hardscape and softscape materials (plant masses may be labeled as a group)
  - Plant list (either on the landscape plan or on a separate list) including common and botanical names, quantities, size and condition of woody and herbaceous plants
  - Layout and dimension plan
  - Construction details (including elevations and cross sections)
  - Other sketches/drawings may also be included, if necessary to illustrate the project

**PHOTO DESCRIPTIONS MAXIMUM OF 30 PHOTOS: MINIMUM OF 10 BEFORES, MAXIMUM OF 20 AFTERS**

Please DO NOT identify your company on this form! Please identify pictures clearly. E.g. B - Smith Residence – Photo 1

PROJECT NAME		PROJECT CITY
PHOTO FILE NAME	PHOTO DESCRIPTION	
	Start with 'B' for Before or 'A' for After	
	Please label the digital copies of the picture as follows: <b>1 A (project name)</b> <b>1 B (project name)</b> <b>2 A (project name)</b> <b>2 B (project name)</b>	
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**PHOTO DESCRIPTIONS CONT'D**

Please DO NOT identify your company on this form!

**PROJECT NAME**

	<b>PHOTO FILE NAME</b> Start with 'B' for Before or 'A' for After	<b>PHOTO DESCRIPTION</b>
21		
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**ENTRY REQUIREMENTS**

All entry materials must be submitted electronically via email or file sharing site accompanied by the application and entry fee.

Digital Image resolution (jpg or tiff files only) should be no less than 300 dpi. Images should not be smaller than 1200 x 1200 pixels. Digital cameras must be set at a minimum of 3.2 megapixels for acceptable quality. Images must be numbered in sequence and identified as before and after.

All material submitted becomes the sole property of the BC Landscape & Nursery Association and may be used by BCLNA in whatever manner it deems appropriate. Material will not be returned.

The association accepts no responsibility for photographic copyright fees.

Submissions must be kept anonymous for judging. Ensure that company names are not included on any submission materials, except the entry form.

Projects, which do not meet all of the submission requirements, will be disqualified. Any entry achieving a score of 85 or more will be deemed a winner and will be recognized in the association's and BCLNA publications and websites where appropriate.

Questions? Contact Fanny St Hilaire [Fst.hilaire@bclna.com](mailto:Fst.hilaire@bclna.com) 604-575-3500 Ext: 108